

# Cabinet



Forest Heath  
District Council

<b>Title:</b>	<b>Agenda</b>																
<b>Date:</b>	<b>Tuesday 2 June 2015</b>																
<b>Time:</b>	<b>6.00 pm</b>																
<b>Venue:</b>	<b>Council Chamber District Offices</b> College Heath Road Mildenhall																
	<b>The Constitution of the Cabinet is to be announced under items 4 and 5 on the agenda of the Annual Council Meeting on 27 May 2015. As this Cabinet agenda was prepared prior to the Annual Meeting, it reflects the 2014/2015 portfolios.</b>																
<b>Membership:</b>	<p><b>Leader</b> To be elected at Annual Council on 27 May 2015</p> <p><b>Deputy Leader</b> To be announced</p> <table><thead><tr><th><b>Councillor</b></th><th><b>Portfolio</b></th></tr></thead><tbody><tr><td></td><td>Leader</td></tr><tr><td></td><td>Economic Development and Tourism</td></tr><tr><td></td><td>Deputy Leader/Environment and Waste</td></tr><tr><td></td><td>Planning, Housing and Transport</td></tr><tr><td></td><td>Resources, Governance and Performance</td></tr><tr><td></td><td>Health, Leisure and Culture</td></tr><tr><td></td><td>Families and Communities</td></tr></tbody></table>	<b>Councillor</b>	<b>Portfolio</b>		Leader		Economic Development and Tourism		Deputy Leader/Environment and Waste		Planning, Housing and Transport		Resources, Governance and Performance		Health, Leisure and Culture		Families and Communities
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<b>Interests – Declaration and Restriction on Participation:</b>	Members are reminded of their responsibility to declare any disclosable pecuniary interest not entered in the Authority's register or local non pecuniary interest which they have in any item of business on the agenda (subject to the exception for sensitive information) and to leave the meeting prior to discussion and voting on an item in which they have a disclosable pecuniary interest.																
<b>Quorum:</b>	Three Members																
<b>Committee administrator:</b>	<b>Sharon Turner</b> FHDC Cabinet Officer/Committee Administrator <b>Tel:</b> 01638 719237 <b>Email:</b> <a href="mailto:sharon.turner@westsuffolk.gov.uk">sharon.turner@westsuffolk.gov.uk</a>																

# Agenda

Page No

## Procedural Matters

### Part 1 - Public

**1. Apologies for Absence**

**2. Minutes**

**1 - 10**

To approve as a correct record the minutes of the Cabinet meetings held on 17 March 2015 (Extraordinary meeting) and 31 March 2015 (attached).

**3. Open Forum**

At each Cabinet meeting, up to 15 minutes shall be allocated for questions from and discussion with, non-Cabinet members. Members wishing to speak during this session should if possible, give notice in advance. Who speaks and for how long will be at the complete discretion of the person presiding.

**4. Public Participation**

Members of the public are invited to put questions/statements of not more than 3 minutes duration relating to items to be discussed in Part 1 of the agenda only.

**5. Report of the Anglia Revenues and Benefits Partnership Joint Committee: 19 March 2015**

**11 - 16**

Report No: **CAB/FH/15/021**

Cabinet Member: Portfolio Holder for Resources, Governance and Performance

Lead Officer: Liz Watts

**6. Recommendations of the Local Plan Working Group: 22 April 2015**

**17 - 20**

Report No: **CAB/FH/15/022**

Cabinet Member: Rona Burt, (Outgoing) Portfolio Holder for Planning, Housing and Transport and (Outgoing) Chairman of the Local Plan Working Group

Lead Officer: Marie Smith

KEY DECISIONS

- 7. Revenues Collection and Performance Write-Offs 21 - 24**  
Report No: **CAB/FH/15/023**  
Cabinet Member: Portfolio Holder for Resources, Governance and Performance  
Lead Officer: Rachael Mann

NON KEY DECISIONS

- 8. West Suffolk Joint Pay Policy Statement 2015/2016 25 - 38**  
Report No: **CAB/FH/15/024**  
Cabinet Member: Portfolio Holder for Resources, Governance and Performance  
Lead Officer: Karen Points

- 9. Annual Review and Appointment of the Cabinet's Working Group, Joint Committees/Panels and Other Groups 39 - 62**  
Report No: **CAB/FH/15/025**  
Cabinet Member: Leader of the Council  
Lead Officers: Fiona Osman and Joy Bowes

- 10. Decisions Plan: June 2015 to May 2016 63 - 78**  
Report No: **CAB/FH/15/026**  
  
To consider the most recently published version of the Cabinet's Decisions Plan  
  
Cabinet Member: Leader of the Council  
Lead Officer: Ian Gallin

- 11. Exclusion of the Press and Public**  
To consider whether the press and public should be excluded during the consideration of the following items because it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the items, there would be disclosure to them of exempt categories of information as prescribed in Part 1 of Schedule 12A of the Local Government Act 1972, and indicated against each item and, in all circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

## **Part 2 - Exempt**

### KEY DECISIONS

- 12. Revenues Collection Performance and Write-Offs (paras 1 and 2) 79 - 84**

**Appendix 1, 2 and 3 to Report No: CAB/FH/15/023**

Cabinet Member: Portfolio Holder for Resources, Governance and Performance

Lead Officer: Rachael Mann

*(This item is to be considered under paragraphs 1 and 2 of Schedule 12A of the Local Government Act 1972, as it contains information relating to an individual(s) and information which is likely to reveal the identity of an individual)*

*(No representations have been received from members of the public regarding this item being held in private)*